

factsheet



Oil & Gas Well Sites, Plant Sites & Related Facilities: A Guide for Companies

BC Assessment

BC Assessment places properties into eight classes, based on the property's type or use. Within BC Assessment's classification, most well sites, plant sites and related facilities fall into **Class 4 – Major Industry**.

Operator/Ownership Changes

With regard to properties held in fee simple: e.g. registered tenure properties held under title:

- Ownership changes are made only when a new title is received from the Land Title and Survey Authority
- The petroleum company must initiate conveyance

For all other leasehold properties, the petroleum company must make a written request to the Dawson Creek office of BC Assessment, and include the following details:

- Effective date of the operator/ownership sale or transfer
- Corporate name, address and postal code of company to which specific roll numbers that are being sold or transferred
- List of all assessment roll numbers to which sale or transfer applies
- Should ownership change apply to more than one company, e.g. subsidiaries, please specify
- Please ensure that you copy in the company, to which the listed roll numbers are being sold or transferred
- Change of operator/ownership requests to be submitted throughout the year as they occur

Address Changes

The petroleum company must make a written request to the Dawson Creek office of BC Assessment to include the following details:

- New address, postal code, telephone number, fax number, email address, web address, etc.
- Should address change apply to more than one company, e.g. subsidiaries please specify.

- Change of address requests to be submitted throughout the year as they occur.
- Please forward a copy of your submission to Grant Fox, Manager – Information Services, Oil & Gas Commission (contact details provided at the end of this sheet).

Inventory and/or Production Status Changes

Any company wishing to advise the assessor of changes in inventory and/or production status of any given location may do so on an ongoing basis.

Addition Reports should include:

- Assessment roll number and legal description
- Description of items added
- Date the item was physically placed on the site (DD-MM-YYYY)

Deletion Reports should include:

- Assessment roll number and legal description
- Description of items removed
- Date that item was physically removed from the site (DD-MM-YYYY)
- Destination of the removed item. If the item is being moved to another petroleum facility, please specify the location.

Production Status Reports:

Changes in production status should be reported in compliance with the appropriate calendar dates for the roll year to which production status changes are being contemplated.

Abandoned Wells

- Wells that are officially abandoned are deleted from the assessment roll.
- Any request to remove an abandoned well from the assessment roll must:
- Be in writing to BC Assessment (Peace River office)
- Include documentation to support the abandonment

- An Oil and Gas Commission Abandonment Completion/Workover Report – OGC Form 24 must be provided in order to have an abandoned well removed from the assessment roll.
- Where a well has been physically abandoned but the surface lease tenure of the property remains in place, the land will remain assessable to the lease holder until such time that the surface lease tenure is cancelled and the Assessor is notified.
- When no support documentation is provided, no remedial action is taken by the Assessor.

Reclamation and Restoration of Site

Under legislation administered by the OGC, when a well site is no longer required, the tenured petroleum company which operates the well site must reclaim the site in order for a Certificate of Restoration to be issued. Before the Certificate of Restoration (COR) is issued on land within the Agricultural Land Reserve, a post site assessment must be approved by the provincial Agricultural Land Commission. This assessment determines if the soil, topography and vegetation are restored to their original, or better-than-original, condition. As part of the application for a COR, a Landowner Release form, signed by the landowner, must be submitted. Site inspection by OGC staff may be conducted prior to the issuance of a COR.

Closure Allowance – Plants and Pipelines

Any request for a closure allowance with regard to BC Regulation 379/88 Depreciation of Industrial Improvements Regulation or BC Regulation 203/86 Railway & Pipeline Corporations Valuation Regulation must:

- Be in writing to the BC Assessment Dawson Creek office by November 30th (date specific to closure allowance for Plants only)
- Include documentation to support the specific closure allowance request
- Where no support documentation is provided, no remedial action is taken by the Assessor.

Key Dates

July 1 - Valuation Date

October 31 - Physical State, Condition & Permitted Use Date

November 30 - Land Title and Survey Authority Reference Date

November 30 - Written Request for Closure Allowance

December 31 - Completed Assessment Roll – Notices mailed

January 31 - Appeals to Property Assessment Review Panel – Deadline

Appeal of Commissioner's Rates – Deadline: Before February 1

Property Assessment Review Panel (PARP) Decision Notices – Mailed by: April 7

Appeals to the Property Assessment Appeal Board (PAAB) - Deadline: April 30

More Information

For assessment information pertaining to the petroleum industry production, processing and pipeline facilities, please contact:

**BC Assessment
Peace River Area Office**
1112-103 Avenue
Dawson Creek, BC V1G 2G7

Telephone: 250 782-8515
Fax: 250 782-9647
peaceriver@bcassessment.ca

www.bcasessment.ca

For technical information concerning pipelines, compressors and pump stations, including:

- Oil and Gas Commission (OGC) Form – PL 101 – Interim Pipeline Specifications
- OGC Form – PL 102 – Declaration Pipeline Specifications (as constructed)
- OGC Form – PL 103 – Interim Compressor/Pump Station Specifications
- OGC Form – PL 104 – Declaration Compressor/Pump Station Specifications (as constructed)
- OGC – Pipeline Application Guide (Procedures Manual)

Please contact:

Oil & Gas Commission
200-10003 110 Avenue
Fort St. John, BC
V1J 6M7
Telephone: 250 261-5700
Fax: 250 261-5728

www.ogc.gov.bc.ca